



Engelberth construction, inc.

We are an Equal Opportunity Employer

463 Mountain View Drive
Colchester, VT 05446
802-846-2307

428 Main Street
Keene, NH 03431
603-357-2025

FAX#: 802-419-1707
Ginac@engelberth.com

Application for Employment

Name: _____

Date: _____

Address: _____

City/State: _____

Zip Code: _____

Social Security #: _____

Telephone #: _____

Email Address: _____

Cell phone#: _____

Are you between the ages of 18 and 65? _____

Can you legally work in the U.S.? _____

Have you been employed here before? _____

If yes, when? _____

Can we contact your present employer? _____

If yes, when? _____

Who referred you? _____
___Ad ___ Radio ___ Truck sign ___ Jobsite sign

Date you could start work: _____

How far are you willing to travel (one-way?) _____ miles

Position desired: _____

Wage desired: _____

What are your career objectives: _____

Provide 3 references unrelated to you and who are not previous employers:

<u>Name:</u>	<u>Telephone:</u>	<u>Relationship</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

For Office Use Only:

Safety orientation: _____ Start Date: _____ Jobsite: _____

Popes scheduled for: _____ Location: _____

Education

	Elementary School	High School	College/ University	Graduate Professional
School Name				
Years Complete (circle)	5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe Course of Study:				
Describe specialized training, apprenticeship skills and extra curricular activities:				
Honors Received:				
Certifications:				

Please rate yourself on the following skills on a scale of 1- 6 (1= unskilled; 6 = very skilled). This section must be filled out by anyone applying for field position.

Rate/Skills:

- ___ Math skills - measuring, fractions, etc.
- ___ Safety Knowledge (OSHA regs)
- ___ Blueprint Reading
- ___ Concrete Formwork
- ___ Site Layout / Surveying
- ___ Heavy Equipment Operator
- ___ Rough Carpentry
- ___ Finish Carpentry
- ___ Wood Doors and Windows
- ___ Metal Stud Framing
- ___ Steel Doors and Windows
- ___ Door Hardware, installation
- ___ Sheetrocking
- ___ Taping, Painting
- ___ Siding
- ___ Metal Building Roofing
- ___ Metal Building Siding
- ___ Roofing
- ___ Ceilings
- ___ Floors

Industrial Operations:

- ___ Clean Room Environments
- ___ Plyscore, Walls, Facade
- ___ Unistrut Systems
- ___ Metal Partitions
- ___ Comp-air Ceilings
- ___ Donn-Wall Systems
- ___ Air-go Systems Operations
- ___ Blower Modules, Air Showers
- ___ Setting Tools, Moving Tools
- ___ Industrial Safety

Other Skills:

Employment Experience

List each job held. Start with your present or last job. Include military service assignments and volunteer activities.

Employer:	Dates		Duties/Responsibilities:
	From:	To:	
Phone:			
Address:	Hourly Rate/Salary		
	Starting:	Final:	
Position Held:			
Supervisor:			
Reason for leaving:			

Employer:	Dates		Duties/Responsibilities:
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	Starting:	Final:	
Position Held:			
Supervisor:			
Reason for leaving:			

Post Offer/Pre-Employment and Urine Drug Screening Policy

In an effort to insure the well-being and safety of our employees, Engelberth has instituted a **Post Offer Screening** (POPES) for all applicants offered a position as a field employee. In conjunction with the Post Offer screening Engelberth requires a **Post Offer Five Panel Urine Drug Screen** for the presence of illegal substances. Five categories of substances will be screened for; amphetamines, cannabinoid (THC), cocaine, opiates and phencyclidine (PCP). The presence of an **illegal** substance constitutes a positive substance screen. The presence of **legal** substances for which there is not a prescription and/or medical confirmation of need constitutes a positive screen.

Consistent with our overall policies and philosophy, Engelberth will not use these screenings to discriminate against anyone on the basis of disability, gender, age, race, religion, veteran status, marital status or sexual orientation. All job offers for the position of field employee (ex. Supervisor, Foreman, Field Engineer, Carpenter, Carpenter Helper or Laborer) will be contingent upon meeting the requirements of the POPES and Urine Drug Screening. Anyone who is denied employment will be denied as a result of not meeting those requirements that are job-related and consistent with business necessity and where reasonable accommodation, which Engelberth will endeavor to make available, poses an undue hardship on the company.

All information obtained from the POPES and Urine Drug Screen will be kept confidential. Engelberth has engaged the services of an outside firm specializing in industrial injury prevention to perform these screenings which will be administered by a medical professional. Engelberth has taken every step to ensure that we comply with the American with Disabilities Act and the Drug Free Workplace Act and our stringent standards of equal opportunity and treatment.

I have read and understand the above policy regarding POPES and Urine Drug Screening. I understand that if I have been offered a job as a field employee with Engelberth Construction, Inc. that my employment is contingent upon successful completion of the Post Offer Screening and Urine Drug Screening. I also understand that Engelberth will pay for the fee for the screenings; however, I am responsible for transportation to and from the screening locations.

Applicant Signature: _____ Date: _____

Applicant Name (printed): _____

Agreement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all the rules and regulations of the company.

Applicant Signature: _____ Date: _____

Other Comments: _____

